

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT  
MEMORANDUM  
6/3/2024

TO: FRAQMD BOARD OF DIRECTORS  
FROM: Christopher D. Brown, AICP, APCO  
SUBJECT: Policy Finance recommendation for Board of Directors and Hearing Board Compensation

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RECOMMENDATION:

Policy Finance Committee recommends reimbursements be processed every quarter beginning with the new fiscal year on July 1, 2024.

BACKGROUND:

Members of the District Board are compensated \$100 per meeting (including subcommittees). Members of the District Hearing Board are compensated \$50 per meeting.

For the purposes of this discussion the term “Board members” will be used to refer to both the District Board and the Hearing Board.

The District does not compensate Board members for cancelled meetings or for meetings the member is unable to attend. The District currently has Board members submit a reimbursement form for each meeting that is attended.

The Board member signatures are required staff discussed previously whether Board member signatures and reimbursement forms were required with both counsel and the CFO and both agreed that the reimbursement form is preferred.

With the upgrades to the new fiscal system the District now processes the reimbursement forms for payment through Bill.com and the checks are then mailed to the Board member.

Bill.com charges a fee for each check that is processed. If payments are made quarterly this would cut down on fees for the District.

This District now has the ability to provide for these payments by direct deposit at the board member’s request.

FISCAL IMPACT:

Amounts of compensation are fixed in statute and/or the unification agreement.